

First 5 Trinity County – Meeting Minutes

Meeting Date: October 23, 2023: 10:00– 12:00 p.m. – Health & Human Services

Commission Attendees: Liz Hamilton, Jill Cox, Connie Smith, Sheri White, Marcie Cudziol, Trent Tuthill

Excused: Fabio Robles, Joleen Edwards

Guest: Sarah Palafox

Agenda Item	Discussion	Action
1. Call to Order/Introductions		The meeting was called to order at 10:00am by Commissioner Hamilton, Chair Quorum was established Introductions were made
2. Public Comment on Non-Agenda Matters		None
3. Public Hearing	Public Hearing opened at 10:05am Received a presentation from Sarah Palafox on our Annual Audit Report Public Hearing closed at 10:15am	Information reviewed; report to be submitted to the state with a goal of 10/26/2023; deadline is 10/31/2023
4. Approval of Consent Calendar	Review and approve: a) Minutes from February 16, 2023 b) Minutes from April 10, 2023 c) Minutes from June 19, 2023 d) Minutes from August 21, 2023	Edit minutes from Feb 2023: #2 complete sentence, “ <i>Jolene Edwards from Kids Montessori shared that her program was growing.</i> ” Edit minutes from April 2023: #6 spelling edit of the word ‘brought’ Commissioner Smith motion Commissioner White second Unanimous by Commission present

<p>5. Commission to review and implement Membership Agreement/Alternate Designee Form</p>	<p>Reviewed form and agreed to its immediate implementation. Discussed primary designation going to non-voting commission members first; Supervisor Cox will request an alternate when the County Board meets and reviews committee assignments in January 2024.</p>	<p>Information only</p>
<p>6. Commission to discuss the Home Visiting Grant and program requirements</p>	<p>Provided commissioners with the Scope of Work form for information only. This will be a priority area for the new Executive Director.</p>	<p>Information only</p>
<p>7. Commission to discuss Executive Director recruitment and selection of a hiring panel</p>	<p>Commissioners Hamilton will send a doodle poll to Commissioners Robles, Cox, White, Smith to assess availability for interview date(s) for the first part of November.</p>	<p>Information only</p>
<p>8. Chair Report: a. Annual Report update b. Budget update</p>	<p>Commissioner Hamilton continues to work with F5-Shasta re Annual Report; deadline extension to 12/01/23 was approved by the state. A special meeting will be required to review and approve prior to its submission.</p> <p>Budget update will be forthcoming – we are within budget parameters at this time.</p>	<p>Information only</p>

<p>9. Commissioner Reports</p>	<p>Jill Cox, Supervisor – no report</p> <p>Trent Tuthill, CAO – no report</p> <p>Liz Hamilton, HHS Director – no report</p> <p>Connie Smith, BHS Director: agency continues to have clinician vacancies and are working to mitigate ‘wait lists.’ New programs of focus include CalAIM, Care Court and housing/homeless programming. State recently completed their 15/16 Cost Report.</p> <p>Sheri White, HRN Executive Director: Paired Home Visiting with Early Head Start. They have a new childcare provider in Hayfork for a total of two (2) providers. Looking to build community connections and/or provider capacity in southern Trinity area, downriver area, and within our local Hmong community.</p> <p>Marcie Cudziol, PHB Director: Excited to work towards accreditation (mechanism for Continuous Quality Improvement) and hopes to have this completed within three (3) years. Areas of attention at this time are Workforce Development, Equity Assessment/Strategic Planning, and utilization of mobile health care. Oral health team is doing amazing work and are planning events in Wvvl/Hayfork areas.</p>	<p>Information only</p>
<p>10. Adjournment</p>	<p>Meeting adjourned at 11:40 a.m.</p>	<p>Special meeting November 28, 2023 at 10am.</p> <p>Next regular meeting January 22, 2024 at 10am.</p>