

First 5 Trinity County – Meeting Minutes

Meeting Date: June 24, 2024: 10:00– 12:00 p.m. – HRN

Commission Attendees: Liz Hamilton, Sheri White, Marcie Cudziol, Jill Cox, Connie Smith, Jolene Edwards

Executive Director: Cathy Tillman

Excused: N/A

Guest: N/A

Agenda Item	Discussion	Action
1. Call to Order/Introductions		The meeting was called to order at 10:05 a.m. by Commissioner Hamilton, Chair Quorum was established
2. Public Comment on Non-Agenda Matters		None
3. Consent Agenda a. Minutes from April 22, 2024	Commissioner Hamilton reviewed the minutes of previous meetings. Commissioner Cudziol requested language change regarding working on building out MAT services. Commissioner Cox approved- Commissioner White seconded the motion.	None
4. Business Updates: a) Budget Updates – End of Year Budget to Actuals b) Outreach, Engagement, and Communications	<ul style="list-style-type: none"> a. Cathy Tillman reviewed current budget and expenditures for Q4 of this year and overall expenditures for all of FY24. b. Cathy Tillman reviewed list of recently attended and upcoming opportunities for outreach and engagement including Little Learning Spaces (Hayfork); Children’s Day (Weaverville) Summer in the Park (Hayfork); Family Fun Day (Trinity 	a. None b. None

	<p>Center); Trinity County Fair (Hayfork); Fourth of July Celebrations (Weaverville). Will be keeping the www.first5trinity.org web domain and revisions have been completed – just waiting to be able to utilize the domain; Facebook, Instagram, and Snap Chat are up and running. Also participating as part of the REDI (Race, Equity, Diversity and Inclusion) workgroup with other First 5 ED partners and F5CA. Cathy Tillman has 200 English and 100 Spanish, New Parent Kits available for those that need them; will provide to HRN, WIC, and any touch point with parents of young children, including community events.</p>	
<p>5. Discussion and possible action:</p> <ul style="list-style-type: none"> a. First 5 Association – Yearly Dues b. New Commissioner Recruitment c. Ethics Training 	<ul style="list-style-type: none"> a. Discussed the request for support in addition to our \$3,000 yearly dues to the First 5 Association. Commissioner Smith approved the motion to pay the \$3,000 First 5 Association yearly dues and Commissioner Cox seconded the motion; all were in favor. b. Elizabeth Henson has taken a job with TCOE and will no longer be a commissioner representing the Tribal population. It was decided that an ad will be placed in the local paper to recruit for that position. Will speak to Tribal TANF regarding Elizabeth’s replacement being a potential applicant. According to our ordinance, Elizabeth’s backfill can be a local Tribal TANF representative or a Regional Tribal TANF representative. c. Each Commission member needs to complete a State approved Ethics training within 6 months of hire and again every two years and current certificates of completion for each Commission member need to be on file for the annual audit. 	<ul style="list-style-type: none"> a) Cathy Tillman will pay the \$3,000 invoice within the First Quarter of FY25 b) Cathy Tillman will place a recruitment ad in the local paper and collect applications to present to the Commission. c) Cathy Tillman will send a link to the State approved training to each Commission member; members will complete the training (if needed) and email the Certificate of Completion to C. Tillman by end of July.

	Please complete as necessary and email certificate of completion to Cathy Tillman.	
6. Commissioner Reports	<p>Sherri White – Over 400 people attended the Children’s Festival in Weaverville, on May 18th. Expecting 3 more families to participate in the Welcome Baby program for FY23/24. A new 0-5 playgroup will be starting July 5th in Hayfork. WASP Summer program is up and going.</p> <p>Jill Cox – June 30th is the last day to provide comment/input for the Community Housing Element Update. Visit www.trinity2025.com for more information on the General Plan.</p> <p>Jolene Edwards - Currently have 28 children enrolled (Toddlers through 5) and are waiting to hear about their infant license – currently only 1 person doing approvals at the State. Also doing summer programing for school age siblings. Starting July 1st with subsidized care – has been a steep learning curve.</p> <p>Connie Smith – Will be working on trying to capture at intake, whether or not a client has a child 0-5; as of this fiscal year end, they have served 3 children 0-5. Starting July 1st, will be diverting some of TCOE funds to pay for jail services. State mandates have taken new direction; working on addressing homelessness.</p> <p>Marcie Cudziol – Expanded Child Passenger Safety program through OTS (Office of Traffic Safety) funding – will be training HRN staff and fire responders. HRN program will have income requirements but funding through OTS does not come with income restrictions. Exploring systems change within MCAH (Maternal, Child,</p>	Information Only

	<p>Adolescent Health) program. 2-part approach to Home Visiting, training and building capacity. 80% of all birth occur outside of Trinity County, so Trinity Public Health team will go to birthing hospitals and work on increasing communication between the birthing hospitals and Trinity County Public Health to shore up gaps. Community Health Workers are doing an awesome job with outreach and engagement!</p> <p>Liz Hamilton – HHS is undergoing an Org. restructure. Arina Erwin is the new Deputy Director. As far as the 0-5 population goes, Social Services is waiting for the final budget for the new fiscal year; cuts may be coming for low-income families/housing withing Social Services and Cal-Works. Been a lot of changes to mandated reporting requirements. Liz can coordinate her staff to provide training on the new requirements and changes; changes are in how cases are processed, not necessarily in what is reported.</p>	
<p>7. Adjournment</p>	<p>Meeting adjourned at 11:36 a.m.</p>	<p>Next regular meeting August 26, 2024, 10 am -12 pm location: TBD</p>